



Business After Hours Guidelines

The Greater Hewitt Chamber's Business After Hours is a popular, well-attended event that offers a chance for attendees to network and enjoy food, fun and fellowship while you receive a unique opportunity to showcase your business and introduce your goods or services and staff to fellow chamber members. The event is casual with no set agenda, and guests are able to come and go at their convenience. **Since the event sells out 12-18 months in advance, the Greater Hewitt Chamber requires payment at time of reservation. The 2018 Business After Hours rate is \$220.**

To get the most of your event, we suggest the following:

- BAH event time is 5:00 p.m. to 7:00 p.m.
- Guests do not expect a full meal, and buffet style including finger foods / appetizers are popular
- If guest(s) remain on-site after 7:00 p.m., we encourage the hosting management to thank guest(s) for supporting your event and the function activities have come to a close.
- If providing alcohol, we encourage your management team to monitor drink consumption and have a system in place to track beverages consumed (e.g., Guests receive two tickets at door)
- Announce a last call for food/drinks at 6:40 p.m.
- Door prizes: Most sponsors provide 3-5 prizes (chamber staff available to support if needed)
- Average BAH event attendance is 55-75
- Please contact chamber staff if a formal agenda is preferred
- Employees of sponsoring member are suggested to engage with guests and clearly designate business after hours area(s)

These events book quickly with many reserving months in advance, so please call 254-666-1200 for availability. Once reserved, the staff will send the sponsor a confirmation letter with the date and address confirmed, and the chamber will begin promoting the event. As of 1.19.17, Business After Hours are sold out through February 2018.

We appreciate your support and interest in sponsoring a Business After Hours!

Chamber Contacts:

Alissa Cady, Executive Director
Greater Hewitt Chamber of Commerce
(254) 666-1200 | (254) 299-7520
alissa@hewittchamber.com

Laura Beaty, Public Relations Coordinator
Greater Hewitt Chamber of Commerce
(254) 666-1200 | (254) 723-2310
laura@hewittchamber.com